

# **SODDY DAISY HIGH SCHOOL**



## **BAND HANDBOOK 2009-2010**

## **Welcome To the Soddy Daisy High School Band From The SDHS Band Booster Board**

We would like to welcome all new and returning BAND parents. This year will be an exceptional year for the Soddy Daisy High School Band.

This organization has many working committees that need volunteers. Without all the help of the parent volunteers, this organization would not be as successful in supporting our children. Seeing our children grow and develop confidence is well worth the time and effort we spend supporting them.

Please remember that we are a self-supporting organization. We do not receive any supplements from the Board of Education to meet our expenses. That is why it is so very important to become involved. Together we can help grow this program and have fun at the same time. We need each and every parent involved to make this happen as it does take a lot of work for all of us as a group, not just the Booster Board.

If you have any questions, please do not hesitate to contact any of the Booster Board Members.

The Boosters meet each month on the first Monday at 7:00. The Booster Board meets at 7:00 on the Monday preceding the Booster meeting.

If you would like to help with any of the committees please come and sign up.

See more details regarding the committees in the following pages of the handbook.

Sincerely,

*SDHS Band Booster Board*

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## Communication Information

### Telephones

Band Room Phone: 423-332-8828 x 3017  
School Phone: 423-332-8828  
School Fax: 423-332-8831

### Band Director E-mail Address

Eric Majors: [majors\\_e@hcde.org](mailto:majors_e@hcde.org)  
(E-mail is the preferred form of communication)

### Assistant Band Director E-Mail Address

Coleen Pruitt: [Coleen@sdhsband.org](mailto:Coleen@sdhsband.org)

### Band Booster & School Address

Soddy Daisy High School Band  
618 Sequoyah Access Road  
Soddy Daisy TN 37379

### Trip Schedules

A trip schedule is provided to the students before each event, so please ask your student if anything has been sent home during the marching season and throughout the year. Chances are they will have a schedule. The schedule will also be available for download on the main page of the band website.

### Voice Mail

When we are traveling, Mr. Majors will update his message to advise if the expected arrival time has changed from what was sent home with the student. Mr. Majors' school number is 332-8828 ext 3017.

### Mailing List

The Band Booster organization uses an e-mail mailing list for keeping Band Boosters current on upcoming events. At the beginning of the season, you will be asked to provide your e-mail address. Announcements, general information, newsletters, and band statements will be sent to you via email. If you are not receiving band email, please contact Mitzi Freeman ([webmaster@sdhsband.org](mailto:webmaster@sdhsband.org)) and ask to be added to the list.

### Band Website

One of the primary forms of communication is through the band website located at [www.sdhsband.org](http://www.sdhsband.org). As soon as information becomes available about the band and upcoming events, it is added to the website. Please check it often for updates. Information includes:

- Announcements – All announcements are posted on the main page.
- Calendars – The main page contains a Month-At-Glance calendar on the right-hand side. More detailed and long term calendars are available by clicking on the Calendar link on the left-hand navigation menu.

- Schedules/Hand Outs – When Mr. Majors passes out schedules for upcoming events or general information that needs to go to parents, a copy is uploaded to the *Recent Additions Section* of the website.
- Accounts Status – The main page contains the last update to Student Accounts and when fundraising funds (e.g. Parking) have been posted. The webmaster will notify you via email when student accounts have been updated.
- Photos - Band photos are posted in the Media Gallery.

## What is Soddy Daisy High School Band Program?

The **SODDY DAISY HIGH SCHOOL BAND** is a mix of classroom instruction and co-curricular activity, which includes:

Symphonic Band  
Concert Band  
Marching Band  
Jazz Band  
Color Guard  
Small Ensembles  
Pep Band

### Mission Statement

The mission of the Soddy Daisy High School Band two-fold. First is to instill in our students a life long appreciation of music and its important role in our world. This comprehensive music education program emphasizes to the students, through performance, music's cultural, aesthetic and practical value. Second is to provide our students life changing experiences, both educational and social, that build well rounded young people reach for the challenges of the University or workplace. Essential to the success of the band program are self discipline, a strong work ethic, and pride in performance, all of which are real world traits and skills that will be highly sought after in the lives of our students after their high school education is complete.

### Grading

All students enrolled in Band related classes will receive a grade for work completed in class. The following factors will determine your quarterly grade:

Preparation and participation in all concerts, after-school rehearsals and other events  
Tests (playing and written)  
Assignments (playing and written)  
Group Work  
General attitude and work ethic in class  
Extra credit is given to students who participate in private lessons, junior clinic, audition for All-State East Concert and Jazz bands, participate in Solo and Ensemble Festival, are a part of an extracurricular musical ensemble and assist with the administration of SDHS band duties.

SDHS grading scale is as follows:

A 93-100 B 85-92 C 75-84 D 70-74 F less than 69

## The Bands of Soddy Daisy High School

### Concert Band

All freshmen band students take Concert Band, unless the director authorizes something different. This class is the transition and development level band to Grade V and VI music. If a scheduled event is missed without a valid excuse, a "0" will be given to the student as an exam grade. (The director will merit if the excuse is valid.)

The Concert Band students will advance to the Symphonic Band. Marching Band and Symphonic Band member rules apply to the Concert Band members.

### Marching Band

This group, because of its' nature, requires the most out-of-school rehearsals, performances, time, and money. It is a co-curricular activity and credit is reflected for the time and work in the student's band class grade. Rehearsals are Tuesdays, and Thursdays from 3:00 to 6:00 pm when school begins. Tuesday and Thursday night practices continue through the remainder of the season. Competitions take place on Saturdays from the last weekend in September to the first Saturday in November. Events such as the Armed Forces Day and the Soddy Daisy Christmas Parades and other local community functions may also be required.

Students must attend all rehearsals and performances! When a member is not able to attend a performance, it reflects negatively in the performance and in the judge's score. Therefore, only in extreme cases should students miss. If an absence is unavoidable, a written note must be given to Mr. Majors, preferably prior to the absence.

*The 2009-2010 year practice schedule is subject to change depending on input from the school administration. If practice schedules change from what has been the regular schedule for the prior years, the schedule will be communicated to the Band Students.*

### Jazz Band

Extracurricular groups such as Jazz Band practice after school and operates in late fall, winter and spring opposite the marching band. The importance of rehearsal, attendance and student commitment to make the Jazz Band a successful organization cannot be overstated. The Jazz Band will play a wide variety of 20<sup>th</sup> century jazz and rock music. Membership to this group is by audition and by director approval.

### Pep Band

At times a smaller Pep Band is taken to some away games due to travel issues or a particular school having their homecoming week or some other conflicting event. The full band will not be marching the show, but the Pep Band supports the football team. This does help with offsetting the cost of the travel for that week in that only one bus of students is usually taken. This is determined and announced prior to each game.

### Symphonic Band

The Symphonic band is a very selective "top" level group of young musicians. Each member is expected to act as mature gentlemen and ladies. This group may travel and have more performances than the Concert Band. In all possible cases, at least two weeks notification of any extra performance will be given. Students are required to attend all outside of class

performances and rehearsals. If a scheduled event is missed without a valid excuse, a "0" will be given to the student as an exam grade. (The director will merit if the excuse is valid.)

Outside activities such as honor's bands, performing in church, etc...may also be counted as extra credit. Members of the Symphonic Band should expect to participate in at least one outside of class performance opportunity each semester.

### **Small Ensembles**

Many students choose to participate in small ensembles in their free time. Rehearsal space and some music will be provided. Assistance from directors and staff will also be available when possible. Primarily, this is a great chance for students to experience musical growth on their own, with their peers. The East Tennessee School Band & Orchestra Association holds solo & ensemble competitions annually, and students are encouraged to participate.

## **How Does the Band Operate?**

The Soddy Daisy High School Band has two primary sources of income: Student Fair Share and Fund Raising. In addition, we accept donations from individuals and corporations. As a non-profit 503(c)(3) organization, all donations are tax deductible.

### **Student Fair Share**

The Band Booster Organization covers the costs of the band from year to year including: new instruments, band owned instrument repairs, band camp, staff, supplies, Color Guard equipment, competition expenses (entries and travel), uniform cleaning, and large items such as equipment truck and large band instruments (tubas, percussion, etc....)

**A FAIR SHARE of \$375.00** is charged per student to help the band booster organization offset the high cost of outside instructors, uniforms, equipment, instruments, music/drill and transportation. Color Guard and Drum Majors Fair Share amount varies from Band amount based on the additional cost they have to incur. Our band is highly competitive. In order to maintain this level of excellence, a very active booster organization must supply the funds needed. Therefore, each student is asked to have their parents involved in fund raising activities. The students will also be asked to assist in fundraising. All attempts to hold costs to a minimum will be made.

### **Fair Share Payment Arrangements and Options**

All fees should be paid in full by December 1<sup>st</sup>. Payment options include:

1. Pay Lump Sum (\$375.00) by August 1<sup>st</sup>;

OR

2. Pay \$75.00 per month (August 1<sup>st</sup>, September 1<sup>st</sup>, October 1<sup>st</sup>, November 1<sup>st</sup> & December 1<sup>st</sup>) remaining balance can be paid at anytime as long as all fees are paid in full by December 1<sup>st</sup>.

If you choose to make payments, please notify the band webmaster prior to August 1. Otherwise your students account will be charged the full fair share amount.

The entire marching season is dependent upon each individual student paying their fair share on time. All expenses for the marching season are paid out of the fees paid.

If you cannot meet these payment options, please make arrangements with the Booster President or you can notify the Booster Board through the website. We are willing to work with each and everyone regarding their fees, but we do ask that every effort possible is made to pay the band fees timely.

SDHS Band is a NON-PROFIT 501(c)(3) organization. ***We cannot refund any monies deposit or earned during fund raisers out of the student accounts.*** If you have a graduating senior or a student leaving the band with a credit and another sibling still participating in the band, we will roll that credit to another sibling that is enrolled in the SDHS Band.

**FOR MONEY DEPOSITS SEND TO:**

Soddy Daisy Band Boosters  
ATTN: Student Accounts  
618 Sequoyah Access Road  
Soddy Daisy, TN 37379

Or

Have Student drop in the “Drop Box” by Mr. Majors’ Office. Deposits should be in an envelope with the students name, amount, and what the money is to be applied to.

The Drop Box is a locked metal box that is only accessed by the Treasurer.

## **Fund Raisers**

There are two types of fund raisers: 1) events where money earned goes to pay individual student’s band fees and 2) events where money earned benefits the band as a whole.

### **Finley Parking**

This is a great way for the students to earn funds to pay for their fees and trip expenses. The band is signed up with UTC/Finley Stadium to assist with the parking at events and ballgames. Parking usually takes about 2-3 hours (usually on week-ends) and the average payment per student to their account is around \$25.00. Credit is applied to the student’s account (after checks from Finley are received for that given parking date) and will be posted indicating it is for “parking”. These parking checks do make a difference in any unpaid fees and trip expenses.

Students, parents and older siblings or family members (14 or older) can park cars. Everyone that works for any given student can earn the same portion as the student and all is credited to your student’s account. Please remember, if your student is a senior or leaving the Band program no refunds are made from the Band Accounts.

You will be contacted as soon as the fall schedule is available on the website (usually late July). Parents and family members do the parking even if their student is not available to participate. There are times when the students will be working or involved in Band Competitions and

traveling, but the parking must still be done. Parents will be contacted to help, but remember, you are earning money towards your students account.

You and your Band Student may also be contacted to help with parking if payments towards outstanding fees on your students account are not paid in a timely manner. This will assist you and the Band Program by getting the fees paid down. A kindly reminder that NO student should handle a money apron, per Finley Staff.

We have had some students (with parents help) pay for their entire band trip by parking. If you would like to participate with parking please sign up. The website provides an easy and convenient way to sign up for parking events (see the link for "Finley Parking").

The parking schedule is maintained by the elected Second VP.

All Parking Money earned from parking goes to pay individual student band fees **EXCEPT FOR** the USSBA Tri – State Championship held at Finley Stadium on October 24, 2009. All the money earned for this event will benefit the entire band.

**IMPORTANT NOTE REGARDING PARKING** we ask that you not rely solely on parking proceeds to pay all outstanding band fees. Parking opportunities to help offset fees/trip expenses do not begin until September/October. Therefore, you must make the August & September payments and use the parking to pay towards the balance due and upcoming trips and expenses (unless your student has a credit at the beginning of the marching season).

For General Parking Guidelines, please see Appendix E.

### **Chattanooga Market**

Chattanooga Market has partnered with SDHS Band in the set up and tear down of the event every Sunday during the months of April – November. Two shifts work each Sunday for 3 hours each. All monies raised during this time will go into each student's individual account. The Market currently pays each individual that works \$11.00/hour.

### **Rock-A-Thon**

The SDHS Band will sponsor a Rock-A-Thon to raise money for student band. The event will take place in the band room from 7pm until 7am. The date of the event will be announced at a later date (it usually takes place before the annual band trip). Students solicit sponsors who will pay them to "rock the night away." Students bring their rocking chairs, entertainment (games, TV, ipods, etc), and food to the band room. The doors are locked, and volunteers from the Band Booster Organization chaperone the event. Money must be turned in when the student registers the night of the Rock-A-Thon.

### **Great Lakes Scrip**

SDHS Band is participating in the Great Lakes Scrip Program. Scrip is a gift card redeemable at area businesses. Parents/Students purchase scrip for every day shopping needs, such as groceries, gas, dining out, etc. A percentage of the total, usually 2%-8% is deposited back in your student's account. For example, Bilo offers 4%. For every \$100 you spend at Wal-Mart, \$2 is deposited into your account. The percentage offered depends upon the retailer. The Treasurer places an order on the second and last Tuesday of the month and payment is due when the Script card is delivered. Orders exceeding \$600 must be prepaid.

### **Bi-Lo Bonus Cards**

From August until June, Bi-Lo runs a Booster Plus program where each time you use your Bi-Lo Bonus Card, 1% of your purchases will be donated to the band program. To enroll your Bi-Lo Bonus Card, pick up a special scan card that we will have available. The next time you shop at Bi-Lo have the cashier scan the scan card along with your bonus card. Please feel free to take and distribute these scan cards to friends and family. The money received from Bi-Lo benefits the band as a whole.

### **USSBA Southern States Competition held at Finley Stadium**

On Saturday, October 24, 2009, at UTC we will help host the USSBA Tri-State Championship at Finley Stadium. The SDHS Band Boosters will be providing workers for all areas except Concessions. The proceeds from this event will benefit the band as a whole.

### **Miscellaneous Other Events**

Throughout the year, other fund raising opportunities will become available. These will be announced in class, at the Booster meeting and at the website.

## **General Information**

### **Booster Meetings**

Band Booster meetings are held at 7:00 pm in the band room the first Monday of every month unless otherwise announced in the prior meeting.

### **Color Guard**

The Color Guard is a vital part of the marching band's entire package. These young people must take the same serious nature about performance that the instrumental ensembles have to their playing.

### **Medical Release Form and Permission Forms**

Please fill out and sign all forms at the beginning of the band year. They must be turned in before the first away football game or before the first travel date with the band. Make sure that your form is **notarized!** (We have notaries available for your use at no charge.) Medical facilities will not accept this form without it being notarized. We must also receive a copy of your insurance card. If any information has changed since last year, please complete a new form.

All band forms are available in the Appendix of this hand book and at the website.

### **Private Lessons**

All students are strongly urged to study privately on their instruments! This is one of the best ways to become a stronger performer, thus improving the quality of the band program. There are several private teachers in the area available on most instruments. See Mr. Majors about a list.

### **School Owned Instruments**

If you use a school owned instrument, a **\$50 rental fee, at the beginning of each semester**, will be charged. This fee is to help maintain the quality of instruments at SDHS and will apply to ALL school owned instruments, including percussion and concert equipment. Students using school owned instruments will also sign an agreement to use the instruments.

## **Uniforms**

Uniforms are provided for horn line, battery and front line ensemble. These uniforms are to be treated with great care. Any excessive damage will result in a charge.

- White cotton gloves may be purchased from the band at \$3.00 a pair.
- Black (and only Black) socks must be worn, and students must provide their own socks.
- Marching shoes are ordered during Band Camp. The cost runs around \$32.00 - \$35.00. Your student will pay for these when they pick them up. No accounts will be charged for this. The boosters must pay COD when the shipment arrives.
- Band T-shirts are worn when traveling and are usually worn with khaki pants and/or shorts on occasion (Mr. Majors will announce travel attire). The cost of the T-shirt varies between \$6.00-\$8.00. The Color Guard uniform varies year to year.

## **Summary of Committees**

Some of these committees are event related and only last a specific time; others are year round. We would like for each parent to become involved by signing up to work on one (or more) of the committees. Pick one that reflects your interests and fits into your schedule – there is no reason you shouldn't have as much fun in the band as your child is having. In addition to helping the band, this is a great way to meet your fellow band parents, and know where your children are. Even more important, it is a great way for your child to see and know that you support his/her efforts and hard work.

## **Chaperones**

Each trip requires a designated number of chaperones on each bus and at the hotels. These Chaperones are selected. Chaperones have to pay the cost of the trip to participate.

## **Concessions**

The band works the concession stand during home varsity, JV and some middle school games. This is one source of income for the band program. It requires many, many people ready, willing, and able to work the games. You will be asked and expected to work at least one of the home varsity games. The times to work are assigned by sections based on what instrument your child (see Appendix D). It is the parents responsibility to find a substitute if you cannot work your designated night or switch with another parent.

## **Equipment**

This crew is in charge of loading/unloading all the equipment, props, coolers, etc. They are also part of the crew that drives the vehicles hauling all the equipment.

## **General Maintenance**

These representatives will assist in repairs that are needed to keep the band moving and the concession stand operating. If you are a handy man/woman that can be contacted when need arises, please sign up.

## **First Aid**

Nurses or first-aid trained parents are needed to go on all games and trips. The chairperson ensures that we have enough for each band event. The band owns first-aid bags that should be refreshed during band camp week for the upcoming marching season.

### **Guard Representative**

Parents of the guard members are needed in this committee to help with general supervision, help keep up with the uniforms/equipment, minor repairs on uniforms, etc.

### **Pit Crew**

A pit crew is needed to move the props and pit equipment for each show on and off the field during home and away games as well as competitions). The size of the crew that is needed will depend on the props for the show and number of pit instruments used. This crew works best when it is the same people helping for the entire season. You have to help remember where all the stuff is to be placed.

### **Publicity/Historian**

This committee is responsible for all publicity to inform the public in a positive manner about our band program and its accomplishments pertaining to the band, as well as those of individual students.

### **Spirit Shop**

This committee will be responsible for researching and stocking items to sell in the Bands spirit shop during the home games. This committee will set up and take down the spirit shop before and after each game and event.

### **Telephone Tree**

Communication is sent to parents by way of telephone tree. This is a recording that will be placed to your home phone and will provide you with details and information from the band. If the information calls are not welcome at your home, or they come at an inconvenient time, please inform a Band Board member.

### **Uniform**

This committee takes care of ordering shoes, gloves, etc. and maintains the uniforms. They also make sure the uniforms are cleaned and repaired. This group is responsible for fitting the students during the spring and summer to their assigned uniform for the fall marching season (some need to be altered and hemmed). This group or portions of this group should be available at all games and competitions to make adjustments and repairs as needed to get the band out on the field.....dressed!

### **Water**

We need bottled water to be donated by each parent to chill and carry to both home and away ball games and competitions. We ask that you drop the bottled water off in the band room beginning during band camp week and before the first away game. Each student is asked to donate a minimum of 1 case for the marching season.

The committee should have the bottled water iced down and ready by the time the home games start and/or the buses are loaded for away games. In the event that bottled water is not available, the water committee will be responsible for making sure water (in big drink coolers) is available & ready for the home games as well. Coolers should be filled in the concession stand and stationed near where the band sits. Cups are provided through the concession stand.

Please sign up if you can help.

**Please Note:** *These committees are very important and must be done to make the SDHS Band successful. Please find a place that you would like to work and help us out. We do have fun and would love to have everyone involved.*

## Student Accounts

Each student is assigned a Student Account that tracks charges and payments throughout the school year. Statements are provided to parents by several means.

E-mail – At the beginning of each month, the Accounts Manager will e-mail a copy of your child's statement to your email address.

US Postal Delivery – For those families who do not have access to an e-mail account, a written copy of your statement will be mailed after the first week of the month.

Online Student Accounts – By the end of Band Camp week, each student will be issued a login and password to access their online Student Account. You may login in at any time through the web site.

Please see Appendix J for login instructions.

## Payments to Student Accounts

Band Fees may be paid by writing a check to SDHS Band, placing the check in an envelope, and having your child put it in the locked box outside Mr. Majors' office.

1. Put your child's name in the memo line of the check. This is especially important if your child's last name differs from yours.
2. Place the check in an envelope and include a brief note explaining what this payment is for such as fair share, shoes, gloves, band trip, etc.
3. Seal the envelope and put your child's name on the outside of it.

Once your child deposits the payment into the band box, it can take anywhere from 3 days to two weeks for this payment to appear on your statement. Please keep in mind that the payment process is essentially a manual process. During peak payment times, the treasurer may have to open 100 or more envelopes. Each check is meticulously recorded, and a deposit is created from the set of checks. The treasurer then prepares a Deposit Report which is then sent to the Accounts Manager. Each of these checks is then posted to the individual accounts.

At any time, if you feel that a check is missing, please do not hesitate to contact Mitzi Freeman ([webmaster@sdhsband.org](mailto:webmaster@sdhsband.org)), the Accounts Manager. Students have been known to leave envelopes in their backpacks.

## Rules and Regulations as They Apply to Marching Band and Band Classes

This is vitally important. IF YOU DO NOT HAVE THE RIGHT ATTITUDE FOR HARD WORK, GETTING ALONG WITH YOUR PEERS, TEACHERS AND OTHER STAFF; AND IF YOU ARE NOT WILLING TO WORK TO BE THE ABSOLUTE BEST THAT YOU CAN BE...THEN THE

SDHS BAND IS NOT FOR YOU! However, if you do have the right attitude...you must be prepared to have one of the best, most fun, educational, and most rewarding experiences of your life!!

There is nothing else in public education quite like band. In addition to simply learning to play a musical instrument you can experience the physical, emotional, aesthetic, scientific and mathematical, while learning to cooperate and work with others, all at the same time. What other activity offers so much?

**Practices must begin on time.**

**Practices end at the assigned time.** Then announcements and other business will be conducted. Boosters and students are asked to keep announcements and any business brief so that students may get out as quickly as possible. There may be an occasion when a practice goes slightly over the time. In this case, it may be the necessary moment that is needed to finish that final touch to win or lose the contest, or it may be because a special guest helping the band has taken more time than expected. Be assured that Mr. Majors is aware of the time and that students need to get out of night practices as close to 6:00 as possible. However, there may be the time that a slight (5 to 10 minutes) overtime may occur. *Parents, please do not get angry.* The reason behind the holdup, if it does exist, is very important. **Trips are a very difficult thing to time accurately.** Mass feeding at fast food places, unexpected traffic delays, competitions that drag on longer than they are supposed to, or simply a victory celebration at the contest site, often make time arriving back home difficult to estimate. Parents, please be understanding and patient. The students may use the band room phone when they return. However, please do not wait too long before you come to pick up your child. The best way to keep from having to wait in the parking lot late at night for the buses to return is to go with the band and support the young people. You might really like it! We have lots of "hooked" parents. We usually arrive within 15 minutes (early/late) of set return time. If we have a problem in returning on time, we will leave a message on the band phone updating our return time. That number is 332-8828x3017.

**Students - Keep your hands to yourself!** Band sweethearts are fine and great, but please remember who you are representing. Besides, no one else wants to see public displays of affection (i.e. kissing!).

**Take pride in your equipment, instrument and uniform.** Always have yourself and what you work with looking and sounding at its best. School instruments are rented to students using them. However, students are responsible for any careless damage.

**School dress code applies to band functions!** Also, no T-shirts with anything that could be taken in a negative way shall be worn.

## **Band Is A Privilege! Treat It As Such!**

***The best rule to follow: You know how to act...do it!***

If there is any question as to whether you should or should not do something, the first clue that you shouldn't is the fact that you are questioning it in the first place...So don't do it! We already have a great Band! Your mission is to make it even better!

## **Drum Major**

In the spring, students interested in the drum major position(s) should begin preparation for an audition to be held in May. A drum major candidate must have completed one year of membership in our organization to have their application considered. The director will use the following criteria for selection:

- Record in band
- Commitment to organization
- Strength of character
- Musical maturity
- Emotional maturity
- Academic record
- Awards
- Results of the conduction audition
- Peer rating
- Essay

The expense of uniform will be that of the drum major(s). The position of Drum Major is a one-year appointment. All students must reapply and audition each spring for consideration.

## **Officers and Section Leaders**

In early spring, applications should be made for any of these positions by writing an essay as to why the student wishes to have the appointment and evidence of deserving the position. All applicants will be reviewed on the basis of musical ability, maturity, commitment, work ethic, personal character and past band record. The only requirement is one complete year of service to the Soddy Daisy High School Band. All Section Leaders and Captains should serve as role models.

These should be expected to know music and routines first and best. The duties of student leaders are complex. A successful organization requires skilled leaders. In the SDHS band, student leaders must have fortitude and a desire to work very hard WITH A GOOD ATTITUDE.

### **The responsible leader will:**

1. Provide instruction at musical and marching sectionals.
2. Be present at all rehearsals.
3. Maintain a good and positive attitude.
4. Work with the other leaders and drum majors to implement strategies for accomplishing band goals.
5. Encourage student involvement in band duties and fundraisers.
6. Run an inspection of uniform and equipment at each band performance.
7. Assist in maintaining good discipline at all rehearsals.
8. Find solution to problems.
9. Support the band director and staff in all situations, and when confronted with a disagreement or problem, bring it to the director's attention with the utmost respect and dignity.
10. A student leader in the SDHS Band program is a leader at all times! He/She must set an example for all other band students to follow. If a student leader is unable to fulfill these expectations, a qualified replacement will be selected.

### **Expectations of Band Students:**

All members of this organization have the desire to achieve;  
All members of this organization have respect for their school institution and work diligently to attain academic excellence;  
All Members of this organization treat other members with respect;  
All members of this organization commit themselves to musical growth and performance excellence;  
All members of this organization represent Soddy Daisy High School with professionalism.

## **Wearing Apparel**

### **Uniforms**

The uniforms will be provided for all band members with the exclusion of guard members. These are kept at school and students do not bring them home without prior permission from the chair uniform mom. After students are fitted at school, each student will be assigned a uniform with the number on the uniform bag. They are responsible for getting their uniform, re-hanging it in the bag, and returning it to the proper place. If anything needs to be fixed or repaired, they need to tell one of the uniform moms.

### **Hats & Plumes**

A hat and plume are also provided. After each performance, the students will need to return them to the box and put it in the correct uniform case. Hat boxes should contain a raincoat. It is the student's responsibility to keep up with their raincoat.

### **T-Shirt**

Show T-Shirts are worn under the uniform. The shirts are designed at the beginning of each marching season and each student is provided one with their accounts charged according to the cost involved that year. This is usually around \$6.00 – \$8.00. These will be ordered by the band boosters and must be paid for at the time of orders if possible. Parents may also order this shirt, but must pay for the shirt at time of ordering or your students account will be charged.

### **Shorts**

White or very light colored shorts must be worn under the uniform. The T-Shirt and shorts are worn to facilitate changing into and out of the uniforms at each performance. In cold weather, long johns are permitted under the T-Shirts and shorts. The students can layer on articles of clothing as long as they have on their shorts underneath.

### **Shoes**

Part of the band uniform is marching shoes. Band shoes **MUST** be worn when performing. They should **NOT** be worn at any other time. Each student is responsible for polishing and cleaning their own shoes. Shoes are paid for when the order is received.

### **Gloves**

Gloves **MUST** be worn during all performances. They are ordered through the band at the same time shoes are ordered (not included in the fees). Certain instrument sections will need to cut the tips of the fingers out and hem them. Extra gloves are kept on hand, but each pair taken will cost the student an extra charge which will be added to their account automatically.

## Trips

### Transportation

Transportation to away games and competitions will be by bus. We meet in the back parking lot (bus loading area). Instruments, uniforms, and props are transported by rental trucks. All students MUST ride the bus. Designated booster parents go on each bus as chaperones. There are also nurses or first-aid trained parents on each trip.

When you come to pick up your student after a game/competition, please do not park in the bus loading area. This area needs to be kept clear for the buses and also for the safety of our students. Time of departure and return will be sent home prior to each event.

**NOTE:** Please pick up your son/daughter at designated times. We stay pretty close to return times. You can check Mr. Majors' phone for any changes that may occur to the return time.

### Competitions

In addition to the regular football schedule, the band participates in several competitions in the fall. These will be held on weekends from late September to early November. More information will be sent home prior to the competitions.

Pictures of the whole band are usually taken at each competition. While your student is not required to purchase these pictures, they may sign up, which will generate the company taking the pictures to bill you. There is a window of time in which you can cancel the order, so please read the information carefully upon receipt.

### Christmas Parade and Concerts

The band usually marches in the Soddy Daisy Christmas parade. Instructions will be given out as the time draws closer as well as being announced at the Booster meetings. A Christmas concert is also performed.

### Christmas Party

Each year, the Band Boosters throw a party for the students. We like to take this time to relax and have fun after a long hot and then cold marching season.

### Annual Band Trip

Any major trip taken by the band is NOT included in any of the fees, so students that wish to participate should be working with all fund-raiser opportunities to accumulate needed funds in advance to help offset the cost of the trip. **All required fees (\$375) MUST be paid before a student can go on the Annual Trip.**

### Behavior

The expected behavior on the buses as well as at each game/event and trip is announced to the students. Our reputation is important, and each student is expected to act accordingly so our school/community will be proud and will have a very positive image of the SDHS Band.

## APPENDIX A: 2009 – 2010 Band Booster Officers

<b>Band Director:</b>	Eric Majors	332-8828X3017	<a href="mailto:majors_e@hcde.org">majors_e@hcde.org</a>
<b>Assistant Band Director:</b>	Coleen Pruitt	298-7047	<a href="mailto:coleen@sdhsband.org">coleen@sdhsband.org</a>
<b>President:</b>	Rhea Ann Weaver	847-8653	<a href="mailto:rheaann@sdhsband.org">rheaann@sdhsband.org</a>
<b>1<sup>st</sup> Vice President:</b>			
<b>2<sup>nd</sup> Vice President:</b>	Tracey McConnell	842-3640	<a href="mailto:tracy@sdhsband.org">tracy@sdhsband.org</a>
<b>3<sup>rd</sup> Vice President:</b>	Mitzi Freeman	847-0592	<a href="mailto:webmaster@sdhsband.org">webmaster@sdhsband.org</a>
<b>Treasurer:</b>	Mary Jo Thompson	843-1966	<a href="mailto:maryjo@sdhsband.org">maryjo@sdhsband.org</a>
<b>Secretary:</b>	Cheri Jenkins	618-5936	<a href="mailto:cheri@sdhsband.org">cheri@sdhsband.org</a>
<b>Parliamentarian:</b>	Scott Morgan	322-4751	<a href="mailto:Scott@sdhsband.org">Scott@sdhsband.org</a>
<b>Financial Secretary:</b>	Faith Graves	332-4323	<a href="mailto:faith@sdhsband.org">faith@sdhsband.org</a>
<b>Visual Representative:</b>	Jennie Lamb	304-5773	<a href="mailto:jennie@sdhsband.org">jennie@sdhsband.org</a>

## APPENDIX B: 2009 – 2010 Student Leadership

<b>Band Captain:</b>	Curtis Jolley
<b>Co-Captains:</b>	Kevin Pruitt Renee Simpson
<b>Drum Majors:</b>	Rachel Parris Hannah Lynch Brendan Meers
<b>Color Guard Captain:</b>	Kayla Pelfrey
<b>Flag Section Leader:</b>	Hayli Chamberlain
<b>Weapons Section Leader:</b>	Taylor Neal
<b>Flute Section Leaders:</b>	Michael Payne Stephanie Cilley
<b>Clarinet Section Leader:</b>	Whittney Poole
<b>Alto/Tenor Sax Section Leader:</b>	Steven Thompson
<b>Trumpet Section Leaders:</b>	Alex Thornton
<b>Baritones Section Leader:</b>	Jordan May
<b>Trombones Section Leader:</b>	Ryan Anowar
<b>Tuba Section Leader:</b>	Jeremy Lloyd
<b>Mellophones Section Leader:</b>	Kate Barnes
<b>Pit Section Leader:</b>	Anna Coppinger
<b>Battery Section Leader:</b>	Casey Hughes

## APPENDIX C: Tentative Marching & Competition Schedule

*Please note that the following schedule is subject to change please check website*

### JUNE

Monday, 1st	Summer Band Freshman Brass Daily – 8:00 am – 3:00 pm <i>9th Grade Marching Basics</i> Band Booster Meeting – 7:00 pm – Band Room
Thursday, 4 <sup>th</sup>	Summer Band Freshman Brass ends
Friday, 5th	Riverbend
Monday, 8th	Summer Band Freshman Woodwinds Daily – 8:00 am – 3:00 pm <i>9th Grade Marching Basics</i>
Thursday, 11th -	Summer Band Freshman Woodwinds Ends

### JULY

Monday, 6th -	Band Booster Meeting – 7:00 pm – Band Room
Friday, 10th - Sunday, 12th -	Leadership Retreat
Monday, 20th – Thursday, 23 <sup>rd</sup>	Percussion/Color Guard Camp Week
Wednesday, 22nd – Thursday, 23rd	Brass/Woodwind Camp Week
July 24 <sup>th</sup> -	DCI Competition, Murfreesboro
Monday, 27th – Thursday, 30th	MANDATORY BAND CAMP
Thursday, 30th	7:00 P.M. Performance for Parents

### AUGUST

Monday, 3rd -	Band Booster Meeting – 7:00 pm – Band Room
Wednesday, 5th -	Student Registration
Wednesday, 12th -	School Begins
Thursday, 13th -	<i>Begin Tuesday and Thursday afternoon rehearsals</i> <i>- 3:00 pm – 6:00 pm</i>
Friday, 21st -	Football Game Soddy Daisy @ Science Hill – All games begin @ 7:30 pm (FULL BAND)
Friday, 28th -	Football Game Hixson @ Soddy Daisy – All games begin @ 7:30 pm (FULL BAND)

**SEPTEMBER**

Friday, 4th - Football Game Ooltewah @ Soddy Daisy  
All games begin @ 7:30 pm (FULL BAND)

Monday, 7th - NO SCHOOL

Tuesday, 8<sup>th</sup> Band Booster Meeting-- 7:00 pm -- Band Room

Friday, 11th - Football Game Red Bank @ Soddy Daisy  
All games begin @ 7:30 pm (FULL BAND)

Friday, 18th - Football Game Walker Valley @ Soddy Daisy  
All games begin @ 7:30 pm (FULL BAND)  
Homecoming

Saturday, 26<sup>th</sup> Choo Choo Classic—Hixson High School

**OCTOBER**

Friday, 2nd - Football Game Soddy Daisy @ Bradley Central  
All games begin @ 7:30 pm (FULL BAND)

Saturday, 3<sup>rd</sup> Marching Competition, Location to be determined

Monday, 5th - Band Booster Meeting – 7:00 pm – Band Room

Friday, 9th - Football Game Soddy Daisy @ Bell County, KY  
All games begin @ 7:30 pm (FULL BAND)

Monday, 19th – 23rd FALL BREAK

Friday, 23rd- Football Game Rhea County @ Soddy Daisy  
All games begin @ 7:30 pm (FULL BAND)  
Senior Night

Saturday, 24th- USSBA TRI-STATE CHAMPIONSHIPS @  
Finley Stadium

Friday, 30th - Half day for school

Friday, 30th - Football Game Soddy Daisy @ Cleveland  
All games begin @ 7:30 pm (FULL BAND)

**NOVEMBER**

Monday, 2nd - Band Booster Meeting – 7:00 pm – Band Room

**DECEMBER**

Monday, 28<sup>th</sup> Leave for Rose Parade--Pasadena, CA

**JANUARY**

Saturday, 2<sup>nd</sup>

Return from Rose Parade

## APPENDIX D: Concession Stand Schedule

CONCESSION ASSIGNMENTS BY SECTIONS  
CONCESSION OPENS BY 5:30 - 6:00

VARSAITY GAMES START AT 7:30

COME EARLY (3:00 – 5:00 OR ASAP)  
TO HELP GRILL, PREPARE AND WRAP FOODS

<b>August 28, 2009</b>	Hixson :	Trombones and Saxophones (all sections)
<b>September 4, 2009</b>	Ooltewah:	Clarinets and Baritones
<b>September 11, 2009</b>	Red Bank:	Color Guard and Drum Majors
<b>September 18, 2009</b>	Walker Valley:	Percussion and Flutes
<b>October 23, 2009</b>	Rhea County:	Trumpets and Mellophones Make-up Workers (those who missed their turns)

If it is your section's night to work, please do not sign up for the Coke Wagon or any other activities. We need every available person for the concession stand.

If it is not your night to work, please stop by and check to see if there is anything you can do to help.

The SDHS Band Boosters are also responsible for operating the Concession Stand during all Junior Varsity and Freshman Home Football Games. These games usually occur on a Monday night, and the Concession Stand is open from 4:30pm until about 8:30pm. Working the Concession Stand during these events is on a volunteer basis.

### **((NOTE))**

**If volunteering for the concession stand, you must arrive prior to the football boosters collecting tickets; otherwise, you will be expected to purchase an entrance ticket.**

If you are not working in the concession stand all Band Booster parents are expected to pick up trash in the stadium after each home football game. We have gloves and bags available at the concession stand. It is part of the agreement we have with the Football Program in exchange for us being able to keep the proceeds of the Concession Stand and Spirit Shop.

## APPENDIX E: General Guidelines Regarding Parking

- There are 7 different entrances to cover when we are working at Finley.
- 25 is the maximum number of people that can sign-up to park on the normal events. At times, the special events (and other big events) may take more.
- WE MUST HAVE AT LEAST 14 workers to function well.
- At least 1 parent needs to be assigned to each of the 7 areas.
- You must be 14 (or a band student) to work and get credit.
- We still need people parking on those dates where we have games or competitions. So if you are not traveling with the band to the games or competitions, please try to help with the parking.
- 1-2 times an evening a money pick-up will be done by the “in charge” Band Officer to collect the bigger bills and reduce the amount of money you are holding. When money is picked up, you will need to know how much you are turning over and initial a deposit type paper so we can keep track of where the money is being picked up. At the end of the evening, all money will be collected by that same person.
- An adult (Booster Parent) should be the only person handling the money apron. While a student can collect from the cars, money should be turned over to the adult in charge of the assigned area. No one should leave their post with any parking money on them.
- **Dress Code for the females** – No spaghetti straps or strapless tops unless they are worn under a T-Shirt or other type of cover-up.
- **Dress Code for the males** – No tank tops or undershirts.
- ALL parkers and tagalongs (regardless of age) must wear reflective vests at all times.
- There is access to rest rooms if needed. Please arrange your needed relief time (before traffic gets heavy if possible) with the person in charge. No student should walk the area by themselves. We are there to work and make sure all areas are properly covered. You should not leave your assigned area unless absolutely necessary and back-up is called.
- If you have signed up and for some reason can't park, please send an e-mail to [tracy@sdhsband.org](mailto:tracy@sdhsband.org). This email goes to Tracy and to the webmaster so you can be removed from the list and allows others to sign up.
- Please check the sign-up list on the website to see if you are signed-up for a particular event and mark your calendars.

We really want to keep this fundraising opportunity for the band as it has been very beneficial in helping students raise money for their fees and trips. So please take the parking very seriously as it is a “business” for Finley and we are the hired help!

Thank you all for your help in making the parking runs smoother so we can keep this fundraiser for SDHS BAND.

## APPENDIX F: Registration Form

### REGISTRATION FORM

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Home Address: \_\_\_\_\_

Father's Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Father's Employer: \_\_\_\_\_

Phone Number (Day): \_\_\_\_\_ (Night): \_\_\_\_\_

Mother's Name: \_\_\_\_\_ SS#: \_\_\_\_\_

Phone Number (Day): \_\_\_\_\_ (Night): \_\_\_\_\_

Insurance Company: \_\_\_\_\_

Group Number: \_\_\_\_\_ Policy Number: \_\_\_\_\_

(Please provide picture of card front and back)

### MEDICAL INFORMATION

Allergies: \_\_\_\_\_

Last Tetanus Shot (Year): \_\_\_\_\_ Existing Medical Problems or Comments: \_\_\_\_\_

Routine Medications: \_\_\_\_\_

Family Physician: \_\_\_\_\_ Office Number: \_\_\_\_\_

Operations Or Serious Injuries (dates): \_\_\_\_\_

Emergency Contact in case you cannot be reached: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: (Day) \_\_\_\_\_

Phone: (Night) \_\_\_\_\_ Relationship: \_\_\_\_\_

### GUARDIAN CONSENT FORM

*This form must be signed in the presence of a notary public.*

I, \_\_\_\_\_, as legal guardian of \_\_\_\_\_, authorize Eric Majors or designee to grant consent for emergency medical treatment for my child during my absence while on any school sponsored activity. I assume all financial responsibility for medical cost over and above my insurance benefits. I also grant for my child to travel with the Soddy Daisy High School Band on all organization sponsored field trips. I understand and accept that all precautions will be taken to insure the safety of my child.

\_\_\_\_\_  
Guardian

\_\_\_\_\_  
Notary Public at Large

My Commission expires \_\_\_\_\_

\_\_\_\_\_  
Date

**APPENDIX G: Fair Share Hardship Agreement**  
Soddy Daisy High School  
Fair Share Hardship Agreement 2009-2010

We have always had the policy that no student will be turned away from the band because that student or his family cannot afford to pay the necessary fees. This is one reason the Band Boosters engage in so many fund raising activities. However, some people have been taking advantage of the Band Boosters by letting a student participate in the band without paying any fees whatsoever when those people could actually afford to pay some portion or all of the fees. This is not fair to the other students, the other parents, and the Band Boosters. For that reason, if you feel you need assistance with part or all of the fees that are due for your student(s) through the year, please fill out the statement below and turn it in to Mr. Majors at the beginning of the **2009-2010** school year. This way we can plan our budget accordingly. All information will be kept in the strictest of confidence.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Name of Student(s) \_\_\_\_\_

Number of Individuals living in your household: \_\_\_\_\_

Number of individuals employed in the family: \_\_\_\_\_

Please give a short statement as to why you need assistance in payment of the above student's fees:

Date Submitted \_\_\_\_\_ Signature \_\_\_\_\_

## **APPENDIX H: School Instrument Agreement Form**

### **Soddy Daisy High School Band School Instrument Agreement Form**

This contract is between \_\_\_\_\_ and the Soddy- Daisy High School Band for the use of a musical instrument during the school year **2009-2010**. A fee of **\$50**, per semester, will be paid to assist the Band Booster club in maintenance, use, and wear of the instrument.

I understand that if there is any major damage to the instrument beyond normal wear and tear, I will be required to pay for the repair. I agree to keep the instrument safe and in proper adjustment. Included with the agreement is the \$50 instrument rental fee.

Instrument Kind and Number \_\_\_\_\_

Instrument Make \_\_\_\_\_

Serial Number \_\_\_\_\_

Signature of Student \_\_\_\_\_

Signature of Parent \_\_\_\_\_

## APPENDIX I: Marching Agreement Form

### Soddy Daisy High School 2009-2010 Marching Band Agreement

Each member of the Soddy Daisy High School must understand his/her importance to the overall show and performance at each event and competition where the band performs. In every case when there is an absence, it becomes a hole in the show. This hole may result in negative score at contest, and also requires that other members of the band make necessary, often difficult, adjustments for the absent individual. This includes being at all called practices during the fall break.

The director, staff and students understand that there may be times that an absence is unavoidable. However, by signing this agreement the students and their parents/guardians state that they will make every attempt possible not to miss performances and practices.

Also, there have been years where students tell directors that they will be a member of the next fall's marching band and then are "no-shows" for band camp. This creates a great problem for the staff and the entire band. The Band Boosters pay \$4,000 for a professionally written drill. The drill writers spend many hours working on a drill for Soddy Daisy that will rank the band nationally. When a student does not show, or quits band, each member of the band must have every spot in the show changed to make up for the missing person. There are 155+ members in the band this year, and our shows traditionally have about 60 drill charts that each member must fix if someone quits.

Therefore, you are asked to make this signed commitment to be here for camp, the rehearsals and performances of the marching band. If there are times that a student MUST miss, a note from the parents/guardians is expected prior to the absence if possible. If the student wants to march, the commitment must be made prior to summer.

I understand the obligations of camp, rehearsal and performance attendance for the 2009-2010 Soddy Daisy High School Band and agree to fulfill my responsibilities to the best of my abilities. I have read the Handbook.

Student: \_\_\_\_\_

Parent or Guardian \_\_\_\_\_

## APPENDIX J: Student Accounts Login Instructions

Online Login Instructions:

1. Go to [www.sdhsband.org](http://www.sdhsband.org)
2. Click on the Members link located on the left-hand navigation bar.
3. A window similar to the following will appear



This is a group login. The username and password are as follows:

User Name:

Password:

This login will take you to the Members Directory which contains the login for Student Accounts, a Directory of Students currently enrolled in the band, Band Booster Meeting Minutes, and Monthly Budget Reports.

Please note that all characters are in **lower case**, and there are **no spaces**. The first character of the password is an “**underscore**” and the last character is a “**dollar sign**”.

If you get a “**401 Unauthorized: You must enter a valid username and password to access this page. Please go back and try again.**”, either the username or password was incorrectly typed. Check to make sure that each is in lower case and spelled properly.

Upon successfully logging into the Members Directory, the welcome screen will be displayed and will look similar to the following screen:



At this point to access your account, you must have “Cookies” enabled on your. A “cookie” is a small piece of information that the Band Website stores on your computer in order to identify you as a valid user. Once you log out or close your browser, the cookie will automatically be removed from your computer. For instructions on how to enable cookies, click on the link at the bottom of the screen.

Each family will have a unique Username and Password. For returning students, these will be the same ones that were issued last year. If you changed your password last year, your password will be the value that you set it to, during the previous year. For new students, username and passwords will be issued at the beginning of the school year and will be enclosed with the first band statement.

During login, if there is a problem, one of the four error messages will be displayed on screen under the “Login” button.

1. **Please enter a Valid Username and Password:** The username and password fields were left blank.
2. **Please enter a Valid Username:** The username field was left blank.
3. **Please enter a Valid Password:** The password field was left blank.
4. **Access denied. (Using Password: Yes):** Either the username or the password was incorrect.

If no error message is displayed after clicking on the Login button and the Welcome Page is re-displayed, check to be sure that cookies are enabled.

At the bottom of the statement page, there are four buttons:

1. Print Report – This button will print the report.
2. Change Password – This button allows you to change the password for your account. Passwords are 6 – 12 characters long and composed of lower case, upper case, and/or numbers. You will be asked to type the password twice to verify. To reset the passwords that are forgotten, please contact Mitzi Freeman ([webmaster@sdhsband.org](mailto:webmaster@sdhsband.org)).
3. Email Accounts Manager – If there is a problem with your account, use this button to email the Accounts Manager.
4. Log Out – This button will log you out of the system and remove the cookie stored on the computer.

For families with multiple children in the band, there will be an additional button to toggle between band statements for each child.

If you have any problems with the Students Accounts, contact Mitzi Freeman at [Webmaster@sdhsband.org](mailto:Webmaster@sdhsband.org) or 847-0592.